

**SECRET**

22 September 1980

MEMORANDUM FOR: Deputy Director for Applications  
Deputy Director for Processing  
Chief, Special Projects Staff  
(*Chief, Admin Staff*)

FROM : [REDACTED]  
Chief, Management Staff, ODP

SUBJECT : Audit of Office of Data Processing

REFERENCE : Memo fm. Chief, Audit Staff to D/ODP,  
Same Subject, dtd. 15 Sept. 1980,  
ODP-0-1245)

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1. The referent memorandum is attached and indicates the Audit Staff has scheduled an audit of the Office of Data Processing for the period 1 July 1978 to 30 September 1980. An initial meeting of the audit team with Director of Data Processing is scheduled for 16 October 1980.

2. I have attached for your review, the Audit Staff recommendations contained in the Report of Audit of Office of Data Processing as of 30 June 1978 along with the ODP response to each recommendation and the ODP component that prepared the response. The audit report is filed in Room [REDACTED] Headquarters and arrangements to review it should be made with [REDACTED]

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Attachment: a/s

DISTRIBUTION:  
(ODP/MS/EEB/JAL/[REDACTED] (22 SEPT 1980))

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